

**AFRAC EVALUATION TEAM PERFORMANCE REVIEW &  
AFRAC DECISION-MAKING PROCESS  
BY THE EVALUATED ACCREDITATION BODY**

**Evaluated Accreditation Body:** .....

**Evaluation Date:** .....

**Authorised AFRAC representative:** ..... (Name) ..... (Signature)

**Date:** .....

**Performance of AFRAC Evaluation Team**

Please provide your comments on the performance of the AFRAC evaluation team that conducted the evaluation of your Accreditation Body. We welcome your comments about the team leader, any team member, or the team in general.

1. Was your Accreditation Body adequately briefed before the visit on the evaluation team's preparation needs (supply of documents, arrangement of visit schedule, written agenda)?  
 Satisfactory  
 Unsatisfactory  
 Comments:.....
  
2. Was the opening meeting conducted effectively with appropriate opportunities for your presentation and clarification of any issues to do with the peer evaluation  
 Satisfactory  
 Unsatisfactory  
 Comments:.....
  
3. Did the team conduct the evaluation in a comprehensive and objective manner?  
 Satisfactory  
 Unsatisfactory  
 Comments:.....
  
4. Were the questions and comments from the team clearly communicated in English?  
 Satisfactory  
 Unsatisfactory  
 Comments:.....
  
5. Was the exit meeting conducted effectively with appropriate opportunities for your comments on the team's findings?  
 Satisfactory  
 Unsatisfactory  
 Comments:.....

6. Was the report on the evaluation, in your view, accurately and clearly presented, and in a timely manner?  
 Satisfactory  
 Unsatisfactory  
Comments:.....
7. Was the decision-making process followed by AFRAC timely?  
 Satisfactory  
 Unsatisfactory  
Comments:.....
8. Was the decision-making process followed by AFRAC fair?  
 Satisfactory  
 Unsatisfactory  
Comments:.....
9. Are there any other aspects of the evaluation on which you would wish to comment?  
Comments:.....  
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We hope that your experience with the AFRAC evaluation team was positive but if there are any issues of concern raised by you, these will be carefully considered by the AFRAC MRA Committee to ensure any necessary improvements are made to our evaluation processes.

Thank you for your cooperation.