

APPLICATION FROM AN ACCREDITATION BODY TO JOIN THE AFRAC ARRANGEMENT

1. Please select the Arrangement Scope(s) being applied for:

- Accreditation of Calibration Laboratories - ISO/IEC 17025
- Accreditation of Testing Laboratories – ISO/IEC 17025
- Accreditation of Medical Laboratories – ISO 15189
- Accreditation of Inspection Bodies - ISO/IEC 17020
- Accreditation of Proficiency Testing Providers (PT) – ISO/IEC 17043
- Accreditation of Producers of Certified Reference materials (RMP) – ISO/IEC 17034
- Accreditation of Product Certification Bodies – ISO/IEC 17065
- Accreditation of Person Certification Bodies – ISO/IEC 17024
- Accreditation of Management System Certification Bodies - ISO/IEC 17021-1:
 - QMS Certification Bodies (QMS)
 - EMS Certification Bodies (EMS)
 - FSMS Certification Bodies (FSMS)

2. Name of Accreditation Body (applicant):

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3. Address

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| 3a. Head Office Street Address: | 3b. Head Office Postal Address: |
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4. Do you have offices other than Head Office?

If yes, attach a list of the addresses of all other offices.

5. Economy (ies) of accreditation activity *(If the applicant is a multi-economy AB and/or conducts accreditation in more than one economy, list all the economies):*

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7. Economy (ies) of the location of the Accreditation Body falling in a region other than AFRAC (e.g. ARAC, SADCA, EA):

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7a. If applicable, please explain why the applicant wants to apply to AFRAC, rather than to the Regional Group in which the economy (ies) falls:

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8. Name of applicant contact person:

9. Position of contact person:

10. Telephone no. (including country code):

11. Facsimile no. (including country code):

12. E-mail address:

13. Legal status of the applicant (attach documentary evidence of legal identity):

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14. History of the applicant (date of establishment, relevant background):

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15. Applicant's relationship to government, if any:

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16. Membership, if any, in a Regional Group's Arrangement, or ILAC / IAF (identify the scope(s) of the Arrangement and the status of recognition):

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Please answer the following questions 17, 18, 19, 20 and 21 for each area in which the applicant is seeking signatory status to the respective Arrangement.

| | 17. Operational period of the applicant in the scope(s) of the Arrangement applied for? | 18. Accreditation criteria | 19. Number of staff including management staff and assessment personnel. | 20. Number of accreditations granted in each applicable scope | 21. Preferred month and year, if any, for initial evaluation. |
|--|---|----------------------------------|--|---|--|
| Calibration Laboratories | | | | | |
| Testing Laboratories | | | | | |
| Medical Testing Laboratories | | | | | |
| Inspection Bodies | | | | | |
| Proficiency Testing Providers | | | | | |
| Producers of Certified Reference Materials | | | | | |
| Product Certification Bodies | | | | | |
| Product IAF endorsed sub- scopes | | | | | |
| Person Certification Bodies | | | | | |
| Persons IAF endorsed sub- scopes | | | | | |
| Management Systems Certification Bodies | | | | | |
| Management Systems IAF endorsed sub- | | | | | |

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|----------------|--|--|--|--|--|
| scopes: | | | | | |
| QMS | | | | | |
| EMS | | | | | |
| FSMS | | | | | |

22. Please list all other operational accreditation programmes:

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23. Please send electronically one (1) copy of each of the following documents (in English):

- i) The applicant's quality manual / policies and procedures in which the responsibilities for the implementation of the quality system are clearly designated. Full details of the staffing of the applicant including numbers and functions of its operational staff, their backgrounds and length of experience in assessment and accreditation of conformity assessment bodies shall also be provided, if not contained in the quality manual;
- ii) All accreditation criteria and associated generally applicable criteria that the applicant publishes;
- iii) All other published criteria, including formal rules or regulations that apply to the applicant's operation and the responsibilities and obligations of its accredited bodies;
- iv) A cross-reference table between each clause, sub-clause or specific requirement of the recognition criteria in IAF/ILAC A2 section 2 and the documentation of the applicant (please use AFRAC F026)
- v) The self-evaluation report using IAF/ILAC A3;
- vi) ABs for laboratories/inspection bodies – a report on interlaboratory comparisons and proficiency testing activities;
- vii) All procedures and policies required by ISO/IEC 17011;
- viii) AB's for certification bodies – a list of foreign critical locations; and
- ix) For testing and calibration laboratories and inspection bodies – information about the available sources of metrological traceability, e.g. a list of recent international comparisons in which the economy's national metrology institute (NMI) or designated institutes have been involved and/or, when applicable, reference to the NMI's calibration and measurement capabilities (CMC) as published on the BIPM website.

24. **Other information related to the integrity of accreditation activity (e.g. other activities of the applicant body, Arrangements, relationships with other bodies, subcontracting and access to the metrological traceability of results to SI units).**
25. **Please complete the Declaration on the following page.**
26. **Please send your completed application along with all requested documents, and the signed Declaration to the AFRAC Secretariat at YolandaV@sanas.co.za.**

DECLARATION

As an Accreditation Body Member of AFRAC, the applicant,

..... duly represented by the undersigned:

(Name of Applicant):

- Declares that the information and supporting documentation provided in this application is correct;
- Accepts the AFRAC evaluation procedures for Accreditation Bodies;
- Accepts that the applicant shall be bound by the AFRAC Bylaws and Code of Conduct
- Agrees to uphold and fulfill the respective requirements, obligations and terms of the AFRAC Arrangement;
- Confirms that the operations of the applicant comply with ISO/IEC 17011:2017;
- Declares that they are operating in accordance with the relevant accreditation standards, mandatory ILAC/IAF documents and the requirements of AFRAC; and
- Submits the completed application to join the Arrangement.

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(Contact person's name and contact details):

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(Contact person's position):

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(Date)

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(Signature)