

**AFRAC MRA COMMITTEE  
2019 WORK PLAN**

	<b>Activity</b>	<b>Responsibility</b>	<b>Date</b>	<b>2019 Budget USD</b>
<b>Management of Peer Evaluations</b>				
1.	Undertake 3 ISO/IEC 17011:2017 Transition Evaluations and 2 re-evaluations	MRA Committee	EGAC: March 2019 SANAS: February 2019 MAURITAS: May 2019 ENAO: April 2019 SADCAS: 27/05 – 1/06/2019	6000
2.	Designate Peer evaluators for all evaluations as required.	MRA Committee Chair	EGAC: March 2019 SANAS: February 2019 MAURITAS: May 2019 ENAO: April 2019 SADCAS: 27/05 – 1/06/2019	12 000 (1 trainee evaluator each as DTL for EGAC, SANAS and MAURITAS: 2 trainee evaluators for each of the re-evaluations of ENAO and SADCAS)
3.	2 MRA Committee meetings per annum	MRA Committee	Annually	25 000
<b>Peer Evaluators</b>				
4.	Register 25 Evaluators by 2021 to serve AFRAC MRA scopes	MRA Committee	Qualify 4 Evaluators	7 000
5.	Register 7 Team Leaders by 2021	MRA Committee	Qualify 1 Team Leader	10 000
6.	Qualify, monitor performance and maintain the qualifications of trainee evaluators, evaluators and Team Leaders.	EWG	Ongoing	-

	Activity	Responsibility	Date	2019 Budget USD
<b>Improvement of the Peer Evaluation Process</b>				
7.	Ensure the MRA documentation are developed, maintained and further aligned with the ILAC/IAF documents.	MRA Documents Committee Working Group	Ongoing	-
8.	Documents/Guidelines to support the AFRAC MRA Scopes	Technical Committee	Ongoing	-
9.	Amend the evaluation guide for peer evaluators (GD002)	MRA Documents Committee Working Group And consultant	2019	3000
<b>Adoption of International Documents</b>				
10.	Identify and recommend the adoption of IAF mandatory documents applicable to the MRA scopes and monitor the adoption of international documents by AFRAC Members and MRA Signatories in cooperation with the Technical Committee.	MRA Documents Committee Working Group & MRA Committee	On-going	-
<b>Participation in IAF and ILAC</b>				
11.	Represent AFRAC in the ILAC AMC, IAF/ILAC JMC and participate in the Working Groups responsible for the documents that establish the requirements for ILAC and IAF MRA (Series P, A, ML, etc.)	MRA Committee Chair & Vice-Chair	On-going & cost to be sent to the Treasurer	3 500
12.	Report to ILAC and IAF on MRA activities	MRA Committee Chair	On-going	-
13.	AFRAC Internal Audit	AFRAC	Every 2 years (not applicable in 2019)	-

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<b>Training of Peer Evaluators &amp; MRA Members</b>				
14.	Risk management training for AFRAC peer evaluators	MRA Committee	April 2019	30 000
15.	Training course on ISO/IEC 17065	MRA Committee	September 2019	10.000
16.	Training course on PT	MRA Committee Chair, EWG & Secretary	September 2019	8.000
<b>AFRAC MRA Scopes &amp; Extension of the Scopes</b>				
17.	Conduct an analysis for the extension of the AFRAC MRA scopes	TC	2019 (product certification)	-
18.	Expand AFRAC MRA Scopes in support of member's needs	MRA & TC	2019 (product certification)	-
19.	Expand the AFRAC MRA Scopes to cater of AUC priority needs (agro-processing, green economy & mineral beneficiation)	MRA & TC	2019 Green Economy	-