

**AFRAC TECHNICAL COMMITTEE
2019 WORKPLAN**

No.	ACTIVITIES	RESPONSIBILITY	DEADLINE	BUDGET ALLOCATION
AWARENESS RAISING AND DEVELOPMENT SUPPORT				
1	Support accreditation attachments training for developing ABs, NAFPs etc.	TC	Continuous	Each AB, NAFP to meet the cost
2	Development of an AFRAC electronic brochure on the Importance of PT participation.	TC MCC	March 2019	None
3	Extension of MRA Scope to include PT and RMP plan and review of existing documents.	C/T Secretariat	March 2019	None
4	Extension of MRA Scope to include Product Certification	C/T Sub Comm Secretariat	Continuous	None
5	Continuously updating of the PT list on the website	TC Secretariat	September 2019	US\$ 10 000
6	Arrange a course on Uncertainty of Measurement for AB members to be conducted at the next GA Meetings	C Sub-Comm	April/May 2019	US\$ 10 000
7	Develop a proposal to PAQI and PTB to sponsor PT activities	TC Chair	March 2019	None
8	Engage members on activities to be undertaken by the Inspection Sub-Committee	I Sub Comm	June 2019	None
DOCUMENTATION ISSUES				
9	Monitor the development of the Guidance document on Remote Assessments	TC Chair TC	September 2019	None
10	Monitor the development of the guidance document on management of Flexible Scopes	TC	September 2019	None
11	Develop AFRA Certification , Inspection, Calibration and Testing related Publications to support the current AFRAC MRA scopes	All Sub-Comms	Continuous	None
12	Participate in the revision and update of AFRAC procedures in order to harmonize them with the international documents <ul style="list-style-type: none"> ✓ ISO/IEC 17011 ✓ Other international documents related to Inspection 	TC Chair	Continuous	None

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RELATIONSHIP WITH ILAC, IAF & OTHER REGIONS AND BODIES				
13	Propose the AFRAC Representatives for the ILAC/IAF TC meetings	TC Chair	Continuous	US \$ 15 000
14	Provide inputs into the reports submitted to ILAC/IAF for the TC specific Sub-Committees	TC Chair	Continuous	None