

**AFRAC Technical Committee (TC)  
2017/18 Work plan**

NO.	ACTIVITIES	RESPONSIBILITY	DEADLINE	BUDGET ALLOCATION
<b>AWARENESS RAISING AND DEVELOPMENT SUPPORT</b>				
1.	Support accreditation attachments training for upcoming ABs , NAFPs etc.	TC	Continuous	Each AB to cover own costs
2.	Undertake training /awareness and sensitization on revised Conformity assessment standards <ul style="list-style-type: none"> <li>▪ ISO/IEC 17011</li> <li>▪ ISO/IEC 17021-2-9</li> </ul>	CB-WG CT-WG IB-WG	Continuous	Each AB to meet the cost and CBWG Suggests funding support partners
3.	Online training of new/revised standards <ul style="list-style-type: none"> <li>▪ ISO/IEC 17011</li> <li>▪ ISO/IEC 17021-2-9</li> </ul>	CB-WG/ Support partners	Continuous	US \$ 10 000
4.	Development of An electronic brochure on the Importance of PT participation.	CT-WG	May 2018	US \$ 5 000
5.	Survey on PT participation to determine if training is required	CT-WG Secretariat	May 2018	None
6.	Updating of the PT list on the website	CT-WG Secretariat	Continuous	None
<b>DOCUMENTATION ISSUES</b>				
7.	<b>Updating of the AFRAC TC WG Terms of reference</b> Develop and agree on the draft Terms of Reference of the WG	CBWG CTWG IBWG	26 September 2017	N/A
8.	Develop a guidance on Remote Assessments	TC	September 2018	None
9.	Develop a guidance on management of Flexible Scopes	TC	September 2018	None

NO.	ACTIVITIES	RESPONSIBILITY	DEADLINE	BUDGET ALLOCATION
10.	Comment on, interpret or propose adoption of regional and international accreditation documents related to Technical requirements (Inspection, Certification, Laboratories)	TC	Continuous	None
11.	Revise AFRAC documents in line with revision of ISO/IEC 17011:2017	All WGs	Continuous	None
12.	Review and propose adoption of IAF documents as necessary	CBWG	Continuous	None
13.	Develop AFRAC Certification , Inspection, Calibration and Testing related Publications to support the current AFRAC MRA scopes	All WGs	Continuous	None
<b>RELATIONSHIP WITH ILAC, IAF &amp; OTHER REGIONS AND BODIES</b>				
14.	Propose the AFRAC Representatives for the ILAC/IAF TC meetings	All WGs	Continuous	US \$ 15 000
15.	Strengthen the liaison with other PAQI Technical Committees on Certification work undertaken	TC	September 2018	US \$ 15 000
16.	Provide inputs into the reports submitted to ILAC/IAF for the TC specific Sub-Committees	Tc Chair	Continuous	None