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GUIDELINES FOR THE USE OF THE AFRAC LOGO

AFRICAN ACCREDITATION COOPERATION

*This document details the guidelines for the use of the AFRAC logo
by all AFRAC members.*

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1. PURPOSE

This document details the guidelines for the use of the AFRAC logo by all AFRAC members. It also documents the conditions under which a person may represent AFRAC.

2. DESCRIPTION OF THE AFRAC LOGO

2.1 The AFRAC logo is seen below:



2.2 It may be reproduced in black and white or in colour provided the approved colours are used, that is:

- A blend of orange and yellow for the globe and African continent icons;
- Black colour for the writing, and orange colour for the line separating the acronym AFRAC and the African Accreditation Cooperation.

2.3 AFRAC intends to register its logo in order to protect against its misuse.

3. AVAILABILITY OF THE AFRAC LOGO

3.1 AFRAC Members shall only use the official AFRAC logo provided by the Secretariat in an electronic format.

3.2 AFRAC Members are encouraged to make use of the AFRAC logo as described in Clause 4 below.

4. PERMITTED USE OF THE AFRAC LOGO

4.1 An AFRAC Member may state on its website and in other publicity material that it is a member of AFRAC and shall state the type of membership, either Arrangement, Full, Associate or Stakeholder. The AFRAC logo may be used in association with this statement about the above mentioned type of Membership.

4.2 A signatory to the AFRAC Mutual Recognition Arrangement (MRA) may state on its website and in other publicity material that it is a signatory to the AFRAC MRA. The AFRAC MRA signatory shall state the extent of the recognition that is, testing, calibration, certification, inspection, ISO 15189 etc. The AFRAC logo may be used in association with this statement about the above mentioned type of membership.

4.3 The AFRAC logo may not be used by laboratories, inspection and certification bodies and reference material producers accredited by AFRAC Members and AFRAC MRA signatories.

4.4 The AFRAC logo may be used on material used by speakers at conferences, such as PowerPoint presentations, when they are presenting papers for which the speaker is authorised by AFRAC, such as at the request of the AFRAC EXCO.

4.5 The AFRAC logo may be used on material used by presenters of training courses, such as PowerPoint presentations, as long as the training course is presented as an AFRAC authorised training course. The AFRAC logo may be used on material for a training course with prior authorisation from AFRAC.

5. AUTHORITY TO REPRESENT AFRAC

5.1 The AFRAC Chair, Vice-Chair and Secretariat are authorised to represent AFRAC on relevant matters.

- 5.2 The AFRAC Chair may delegate his responsibilities to another person for specific tasks such as representing AFRAC on the International Laboratory Accreditation Cooperation (ILAC) Executive, or at other regional cooperation fora.
- 5.3 The AFRAC representative shall be fully briefed for the task by the AFRAC Chair and/or Secretariat, and shall be provided with any necessary AFRAC discussion paper or report by the AFRAC Secretariat.
- 5.4 An AFRAC Member may not claim to present “the AFRAC view” in any public forum unless having prior authorisation to do so by the AFRAC Chair.

ANNEX A: AMENDMENT RECORD

Proposed by	Section	Change